CHILDREN’S THEATER OF MADISON (CTM) seeks a Technical Director to lead all aspects of the engineering, construction, load-ins and strikes of all scenery for CTM’s 5-show mainstage season and summer programs. The ideal candidate will be an integral part of the planning and move-in to a new $28M facility housing rehearsal, offices, shops, and performance spaces. This is a great opportunity to play a major role in the launch of the next era for the company.

The ideal candidate will have a diverse range of experience and training in theatre technology, and will be an excellent collaborator with department heads and staff.

ABOUT THE COMPANY

Founded in 1965, CTM produces 5 mainstage productions per year and has a robust educational program which includes 6 summer camp presentations. Mainstage productions perform in both Overture Center for the Arts, where CTM is a resident company, and as of 2021 in CTM’s new home Madison’s Youth Arts Center. Productions are directed, designed and staffed by professional artists and technicians, and cast with professional adults alongside talented youth. Summer camp productions are all-student productions on unit sets with limited production support. The company will be moving into a brand new facility in spring 2021 where all rehearsals, technical production, offices, educational programs and most performances will be held. This new facility will provide a permanent home for the company and bring all departments under one roof. Current operating budget for CTM is $1.8M.

EXPERIENCE

- Masters in Fine Arts (MFA) preferred, or Bachelors of Arts (BA, BFA) in Technical Theatre plus 3-5 years professional experience

QUALIFICATIONS

- Working knowledge of standard scenic construction and practices
- CAD drafting abilities (AutoCAD, Vectorworks)
- Rigging
- Welding skills (preferred)
- Excellent carpentry skills including finish carpentry
- Shop management experience
- Able and willing to work variable hours as needed, including evenings and weekends
- Excellent time management, financial budgeting, and interpersonal communication skills
- Scenic design experience a plus

RESPONSIBILITIES
- Prepare and manage construction and labor budgets
- Create and Manage build schedule
- Oversee purchasing for applicable departments
- Hire and supervise all shop personnel, including seasonal and overhire
- Hire and supervise Scenic Charge artist
- Generate CAD drafting
- Organize and maintain shop
- Assist in season planning and scheduling
- Insure all safety practices and protocols are followed
- Work with designers to insure designs are realized to the highest artistic standard
- Actively participate in the build of all productions
- Provide instruction on safe and efficient use of tools, equipment, and facilities
- Attend all specified rehearsals, tech/dress rehearsals, production and staff meetings, and all other applicable events
- Create a positive, inclusive and supportive environment

START DATE
Negotiable; position available immediately and open until filled

COMPENSATION AND BENEFITS
- Salary range: $41,000 - $46,000
- Available benefits include health, dental, and 403B

HOW TO APPLY
Please email Rafael Castanera, Production Manager at rafael@ctmtheater.org with “Production Manager Application” in the subject line. Please include a cover letter, resume, names and contacts of 3 references, and digital portfolio (if available).

CTM is an equal opportunity employer. We will not discriminate on the basis of race, color, religion (creed), gender, gender expression, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its activities or operations. We will take affirmative action measures to ensure against discrimination in employment, recruitment, advertisements for employment, compensation, termination, upgrading, promotions, and other conditions of employment. We are committed to providing an inclusive and welcoming environment for all members of our staff, clients, volunteers, subcontractors, and vendors.